DISASTER RECOVERY PLANNING (DRP) COMMITTEE

Presenter: Angus Steele
Date: January 26th, 2014
Venue: Half Moon Hotel, Jamaica
Committee Members

- Lianne Dieffenthaller (CANTO)
- Angus Steele - Chair (LIME Grenada)
- Sherry Rolle – Vice Chair (BTC)
- Gary (CTU)
- Andrew (Digicel)
- Jose Tarifa (Basel Convention Regional Centre for the Caribbean – BCRC-Caribbean)
- Khaliqa Mohammed (Basel Convention Regional Centre for the Caribbean – BCRC-Caribbean)
Disaster Recovery Inventory Data Collection Template

- Intent of the template – information without any fear of competition, confidentiality or risk to the business/organization
- Aim to collect data on assets, skillsets, resources, key contacts etc.
- Consideration for Disaster transport information inc. shipping routes

Need to understand/agree:
- How the database would be managed, accessed (members area)
- CANTO to provide facilitation if required or the member use the information directly
- National interest first before member. No use to competitive advantage

Committee Agrees to:
- Distribute the template for feedback to finalize and send to CANTO
- Work with CTU on Policy for sharing/integration with National Agencies
Partnership With Disaster Recovery Organizations

DRP must partner with various key organizations in the Region that addresses the most frequent disasters (Hurricanes, Earthquakes, Floods)

Develop an “Action Plan” at the time of a Disaster (who’s called, when, how to mobilize resources) and especially for seasons like Christmas

Action Plan must be tested similarly to annual Hurricane Preparedness Plans (inc. CANTO Office which must have a “Call Out” schedule)

Committee Agrees to:

- Shift focus away from just the Atlantic Hurricane Season
- Partner with key organizations to include UWI Seismic Office, CDEMA, CTU, CARMEN (Ham Radio Operators), StormCarib/Weather Underground
- Develop policy on Emergency Communications/SMS Blasts
Meeting Agenda - Notes

- Recruitment of DRP Committee Members
  - To address continuity and new participation from members
  - Aligning membership of CANTO to committees in general than persons simply pick and choose
  - Develop a Policy Paper that makes “DRP Membership” beneficial allowing CANTO members to value their representative participation (align representatives to job responsibility)

Committee Agrees to:

- Develop Terms of Reference for the DRP
- Identify the mandate of the DRP
- Utilize IT via the Marketing Committee re eAlerts, e-mail blasts
- Policy Paper to be developed to attract national interest in CANTO DRP Committee and other Committees
Meeting Agenda - Notes

- Memorandum of Understanding

- Establish MOU’s with Regional entities to support the work of the Committee (CDEMA at start of Atlantic Hurricane Season, UWI Seismic Center at the start of each year etc.)

- Establish a general joint working relationship of the key national organizations using the Inventory Data Collection template

- Develop a Governance Structure for “how to” work together and re-sponsorship of working together for CANTO

Committee Agrees to:

- CANTO should drive this activity at the high level with input from the Committee

- Determine the “How To Prepare to Act” document for CANTO

Secretariat
Meeting Agenda - Notes

- **Next Steps**
  - E-mail interaction of current members of the DRP
  - First Conference Call to agree owners of actions from presentation to the Board – start of May 2014. Second call prior to next CANTO Conference
If persons want to join the Disaster Recovery Planning Committee please contact:

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QUESTIONS?